

SHEET METAL #10 SAFE PLAN

1681 East Cope Avenue, Suite B
Maplewood, MN 55109-2631

Tel (651) 770-0991 1-800-396-2903
Fax (651) 770-1351

DATE: December 30, 2020
SUBJECT: SAFE Plan Weekly Unemployment Benefit
FROM: Colleen Kindschy - Sheet Metal Local #10 Benefits Office
TO: SAFE Plan Participants

The following actions must be taken in order to receive payment from the SAFE Plan.

1. Complete an application for Supplemental Unemployment Benefit, the Federal W-4 and the W4-MN.

- A new application **must** be completed each time you become unemployed
- How to obtain an application for SAFE:

Sheet Metal Local #10 website at www.smw10.org.
Click on **Benefits**
Select **SAFE Fund**
Find **SAFE Unemployment Rules & Application**
Select: **SAFE Fund Rules & Applications.pdf**

Stop by the Benefits Office

OR call 651-770-0991 and request a copy be mailed or emailed to you.

- Federal W-4: Sections 1 and 5 must be completed. You may complete Sections 2-4 using the instructions and tables included. If you do not complete Sections 2-4, the federal standard withholdings will be taken. **PLEASE NOTE: YOU CANNOT CLAIM EXEMPT ON the Federal W4.**
- W4-MN: Complete Section 1 of the W4-MN if you want to specify your withholdings then sign and date. If a W4-MN is not completed, we will withhold at the rate for single and no allowances. **PLEASE NOTE: On the W4-MN you must complete Section 2 if claiming exempt.**

2. Obtain documented proof of Unemployment from the State.

- Login to State website at www.uimn.org.
Select **Applicant Login** link.
Enter your **Social Security Number** and your unemployment **PASSWORD**.
Select **View and Maintain My Account**.
Select **Issues that may affect my eligibility - Determination and Issue Summary**. (*See example on following pages*)
—— You will need to print this page for your **first** SAFE Plan payment request.
This summary provides information regarding your current Unemployment Insurance claim.
Select the **My Payments** link. (*See example on following pages*)
Select the **Search** button located under the date range.
Select Print.

Important: Please review the page that you print to ensure that all data is printed.
For example, the print-out must include the payment status of your requests, dates etc.
If the printout is missing information, please make adjustments to the page layout as follows:
Once the printable version is on your screen, Select File, (located on your tool bar) Select Print.

NOTE: Current Payment information is available **24 hours after** you submit your payment request from the State. Once updated, the terms NonPayable Week, Processed, or Not Eligible will show in the far-right column for the appropriate week.

3. Once the application, W4 and W4-MN are completed, and the Issues that may affect my eligibility - Determination and Issue Summary, and the My Payment Information are obtained, bring, mail, email or fax to the Benefit Office. (see fax # and addresses below)

All required information, (applications, current payment information, determination and issue summaries, etc.) must be submitted to the Benefits Office by **4:00 PM on Wednesday**. Be sure to print your **first and last name**, including the **last four digits** of your Social Security Number on **all** documentation if it is not already on the paper before submitting to the Benefits Office.

Checks will be issued and mailed on **Friday** unless other arrangements have been made with the Benefits Office. If you request to pick up your check, it will be available between 1 and 3:30 PM **on Friday**. Any checks not picked up by 3:30 will be dropped in the mail.

Thank you for your cooperation,

Colleen Kindschy
Sheet Metal Local 10 Benefits Office
1681 E Cope Ave, Suite B
Maplewood, MN 55109
Tel: (651) 770-0991/1-800-396-2903
Direct: (651) 366-6406
Fax: (651) 770-1351
ckindschy@smwbenefits.com

[Applicant Self-Service](#) [Log Off](#)

* Indicates Required Field

[My Account Home Page](#)[Future Benefits Estimate](#)[Reemployment Activities](#)[View and Maintain My Account](#)

- ▶ My payments
- ▶ My contact information
- ▶ My supplemental payments
- ▶ My 1099-G
- ▶ Issues that may affect my eligibility
- ▶ My overpayments
- ▶ My direct deposit or debit card
- ▶ My repayments
- ▶ My tax withholding
- ▶ My child support

[Change Password](#)[Log Off](#)

Determination And Issue Summary

The **Determination of Benefit Account** section displays the weekly and maximum benefit amounts you are potentially eligible to receive.

The **Determination of Eligibility and Decisions** section contains all pending issues and completed decisions that affect your eligibility for the benefit amounts shown as well as decisions on past accounts.

Determination of Benefit Account

Click [Here](#) to view detailed monetary information. You may view a copy of your **Determination of Benefit Account**, request corrections, or file or withdraw an appeal of the monetary determination.

Weekly Benefit Amount	Maximum Benefit Amount	Effective Begin Date	Effective End Date

Determination of Eligibility and Decisions

Click on a link in the **Issue Identification Number** column to view specific issue details and determination results, to view information you have already provided or to respond to a request for information for a pending issue. You may also file for, or withdraw an appeal, or add representation or witness information for a scheduled appeal hearing.

<u>Issue Identification Number</u>	Employer Name	<u>Issue Type</u>	<u>Status</u>	<u>Date Mailed</u>
			Completed	

[Home](#)

* Name 1st & Last

Wednesday, December 30, 2020

* Last 4 digits of Social Security Number - Add

Applicant Self-Service Log Off

* Indicates Required Field

My Account Home Page

Payment Information

Future Benefits Estimate

Reemployment Activities

View and Maintain My Account

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The payment information details your account balance, current method of payment and tax withholding status for

* John Doe.

Account Balance: \$7,400

Total Overpayment Balance: \$0.00

Tax Withholding Status: Federal and Minnesota State Taxes Withheld (Update)

Current Method of Payment: Direct Deposit (Update)

Requests for Payment History

Click "Search" to view one year of payment requests or expand the date range to view two years of payment requests. To view a sum total of benefit payments for specific dates, click [here](#).

Date Range: 12 / 30 / 2019 to 12 / 30 / 2020 (mm/dd/yyyy)

Search

Reset

[Change Password](#)[Log Off](#)Click on the link in the **Deductions** column to view a breakdown of your total deductions. Click on the link within the **Other Distributions** column to view a breakdown of the other payment distributions. Payments are processed overnight and details will not display until the next business day.

Week Requested Begin Date	Payment Process Date	Program Type	Weekly Benefit Amount	Deductions	Other Distributions	Net Payment	Payment ID	Payment Method	Payment Status
09/06/2020	09/28/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	190200672	Direct Deposit	Processed
09/13/2020	09/28/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	190200672	Direct Deposit	Processed
09/20/2020	09/29/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	190414315	Direct Deposit	Processed
09/27/2020	10/06/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	190932719	Direct Deposit	Processed
10/04/2020	10/13/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	191418696	Direct Deposit	Processed
10/11/2020	10/21/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	192035694	Direct Deposit	Processed
10/18/2020	10/27/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	192419373	Direct Deposit	Processed
10/25/2020	11/04/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	192982343	Direct Deposit	Processed
11/01/2020	11/10/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	193371911	Direct Deposit	Processed
11/08/2020	11/17/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	193819713	Direct Deposit	Processed
11/15/2020	11/25/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	194459229	Direct Deposit	Processed
11/22/2020	12/01/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	194828661	Direct Deposit	Processed
11/29/2020	12/08/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	195416648	Direct Deposit	Processed
12/06/2020	12/15/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	195927510	Direct Deposit	Processed
12/13/2020	12/22/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	196530781	Direct Deposit	Processed
12/20/2020	12/29/2020	STUI	\$740.00	\$0.00	\$111.00	\$629.00	197062844	Direct Deposit	Processed

*This information is not to be used for tax or assistance filings. Use your [current 1099G statement](#) for tax and assistance filings.Click [here](#) to get a printable version.